NO. DIHE/REG/NOTIFICATION/085/2022/; DATED: JULY7, 2022

NOTIFICATION

As per the Notification of HEC, vide .5-3/SAD (Att.Cell)/HEC/2022/377 dated; May 13, 2022, The Rector DIHE has been pleased to constitute an Anti-Drug & Tobacco Committee (ADTC) for necessary actions under intimation with HEC.

Composition of the ADTC:

Ms. Zainab Effandi Assistant Professor and Program Manager-Law (Chair)

Ms. Nisha Lohana Senior Lecturer-DPTC, (member)

Mr. Talha Hassan Lecturer-CS (member)

Mr. Ali Akbar (Law student) Representative of study body (member)

Prof. Dr. Gobind Herani Representative of Psychological wellbeing (member)

Ms. Nabahat Aqulan (i/c Student Affairs) Manager HR (Secretary)

Mr. Muhammad Salman Deputy Registrar- Admin (Focal Person)

Dr. Fahad Farooq Lasi Director, QEC

**General Provisions for work of the ADTC:**

* + - * For the purpose of a meeting of the ADTC, three members shall constitute a quorum.
      * In absence of the Chair, the senior most member shall act as Chair of the meeting.
      * The Chair and the members shall hold office for the period of three years and shall in no case be eligible for re-appointment for more than one similar term.
      * the Vice Chancellor shall appoint all members of the ADTC except the ex-officio members and the representative of the student body

**Roles and Responsibilities of the ADTC:** The committee will be responsible for ensuring a drug free and smoke free environment in the HEI and to take measures to safeguard the interests of the students in the following ways:

* + - * by inquiring into, investigating and resolving any matter regarding the usage/consumption, sale and distribution illegal drugs in the HEI;
      * by inquiring into, investigating and resolving any matter regarding the violation of Anti- Tobacco Legislation at the HEI;
      * by coordinating with and connecting students to rehabilitative services including counselling, medical care and helplines when needed;
      * by raising awareness on the prevalence, problems and persistence of drug abuse and tobacco consumption;
      * by providing advice to HEIs regarding the implementation of this policy and relevant legislation; and
      * By ensuring effective coordination with all relevant stakeholders inside and outside the HEI.
      * Maintain close liaison with hostel wardens for implementation of this policy and may relocate the reasonably suspected student for drug abuse or found addicted student.
      * By taking any other appropriate measures including but not limited to testing of an accused from any authorized laboratory

**Focal Person for Drug and Tobacco Abuse:** The Focal Person will act as a liaison for the members of the HEI to the ADTC. If a student, staff, or faculty member feels that he or she needs medical and/or mental health assistance and counselling or would like to report Drug Abuse or smoking, the student, faculty or staff member may reach out to the Focal Person who will connect the individual to the services requested or refer the matter to the ADTC to begin an inquiry as the case may be.

Above is to follow in letter and spirt.

**(Prof. Dr. Gobind M. Herani)**

**Registrar**

**CC to:**

The Rector

The Registrar

The Executive Director

The Director, QEC

All faculty and Staff of DIHE