

Dadabhoy Institute of Higher Education

QEC Annual Activity Calendar (Year 2024-2025)

S.NO	Activity	Month/Year
1	Nomination of PT (Program Team), AT (Assessment Team) and Notification for SARs for programs eligible for Self-Assessment as per QAA-HEC (Target 2024-2025)	September/November 2024
2	Formation of QEC Activity Calendar 2024-2025	October 2024
3	Approval of QEC Activity Calendar 2024-2025	October 2024
4	Preparation of RIPE by QEC	November-December 2024
5	Submission of SAR Reports based on PREE Standards for IQA by Program's Departments to QEC	January 2025
6	QEC Staff Training for RIPE, PREE & SAR	January 2025
7	Budget preparation for QEC Secretariate and submission to Account's Department	January 2025
8	Preparation for targets for Continuous Quality Improvement (CQI)	February 2025
9	Seminar/Workshop Conducted by QEC regarding Healthcare	February 2025
10	Teacher Training Workshop, Professional Development Session on Teaching Methodologies and Quality Improvement.	February 2025
11	HEC Surveys (Conducted Online) through IT/Data Analyst	February 2025
12	Update the Notification of IQC/Approval	February 2025
13	Meetings for IQC - Review Self-Assessed Programs	February-Mar 2025
14	Review of Research Activities, Evaluate research output and compliance with quality standards. (ORIC & QEC)	March 2025
15	Graduate Program Review (GPR) & Equilanet program Review (if applicable)	March 2025
16	Compilation of HES Data	March -April 2025
17	Approval of RIPE by Rector	April 2025
18	Conduct of Self-RIPE by DIHE	April 2025
19	Awareness Seminar on Quality Assurance for DIHE	May 2025
20	Preparation for HEC National University Ranking data submission	May 2025
21	Preparation for Yearly Progress Report (YPR 2024-2025)	June-July 2025

Shaista Maqbool
Director - QEOLC

Dr. S. Altaf Hussain
Rector