

# **Dadabhoj Institute of Higher Education**

## **Program Review for Effectiveness and Enhancement (PREE)**

### **Compliance Implementation Plan for PREE Recommendations Department of Law**

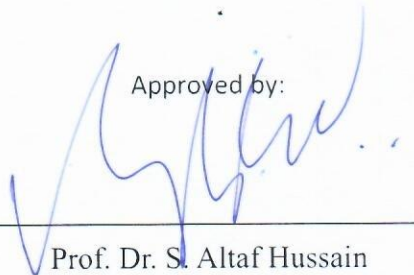
**2026 – 27**

Prepared by:



Waheed Ahmed  
Director QEOLC  
DIHE

Approved by:



Prof. Dr. S. Altaf Hussain  
Rector and Chair IQC  
DIHE

## **Compliance Implementation Plan Committee (CIPC):**

1. Prof. Dr. S. Altaf Hussain – Rector and Chair IQC
2. Dr. Ameer Haider – Registrar
3. Waheed Ahmed – Director QEOLC
4. Head of Department (Department of Law)
5. Program Team of Department of Law

### **Recommendation 1:**

**Review and revise the Department Mission Statement.**

#### **Implementation Plan:**

The Department will constitute a review committee to evaluate the existing mission statement in consultation with faculty members, students, alumni, employers, and other stakeholders. The revised mission will be aligned with the Institute's mission, strategic objectives, HEC quality assurance requirements, and current academic priorities. The revised mission statement will be approved through the Board of Studies (BoS) and Academic Council before being published on the departmental website, prospectus, and other official documents.

**Responsibility:** Head of Department (HoD), Board of Studies (BoS) and QEC

**Timeline:** Fall 2026 and Spring 2027

**Evidence/Performance Indicator:** Approved mission statement, BoS minutes, Academic Council approval, updated website and departmental handbook.

### **Recommendation 2:**

**Review and update the Program Educational Objectives (PEOs).**

#### **Implementation Plan:**

The Department will conduct a structured review of the Program Educational Objectives through stakeholder consultation involving faculty, students, alumni, employers, and industry representatives. Feedback collected through surveys and meetings will be analyzed to revise the PEOs in line with emerging professional requirements and HEC guidelines. The revised PEOs will be approved by the Board of Studies and Academic Council and communicated to all stakeholders.

**Responsibility:** Program Coordinator, HoD, BoS, and QEC

**Timeline:** Fall 2026 – Spring 2027

**Evidence/Performance Indicator:** Stakeholder survey reports, revised PEO document, BoS minutes, Academic Council approval.

### **Recommendation 3:**

#### **Review and revise the Program Learning Outcomes (PLOs).**

**Implementation Plan:**

The Department will review the existing Program Learning Outcomes against HEC Graduate Attributes and Program competencies. Faculty members and external experts will participate in the revision process to ensure comprehensive Program outcomes. The revised PLOs will be formally approved through the Board of Studies and incorporated into curriculum documents.

**Responsibility:** HoD, Program Committee and QEC

**Timeline:** Year 2026–27

**Evidence/Performance Indicator:** Revised PLO document, curriculum mapping records, BoS minutes.

### **Recommendation 4:**

#### **Develop and document PLO–CLO Mapping.**

**Implementation Plan:**

The Department will prepare standardized PLO–CLO mapping matrices for every course to demonstrate constructive alignment between Course Learning Outcomes and Program Learning Outcomes. Faculty members will receive orientation on Outcome-Based Education (OBE), and the completed mapping will be included in course files and Program documentation. Internal reviews will be conducted every semester to ensure compliance.

**Responsibility:** Program Coordinator, Course Coordinators and QEC

**Timeline:** Throughout Academic Year 2026–27

**Evidence/Performance Indicator:** Approved PLO–CLO matrices, updated course files, faculty training records, internal audit reports.

### **Recommendation 5:**

#### **Develop and implement a Faculty Workload Policy.**

**Implementation Plan:**

The Institute will develop a comprehensive Faculty Workload Policy defining teaching, research, administrative responsibilities, student supervision, community service, and other academic duties. The policy will be reviewed by the relevant statutory committees, approved by the Academic Council and Board of Governors, and implemented uniformly across all departments.

**Responsibility:** Human Resource Department, Director Academics and QEC

**Timeline:** Fall Semester 2026

**Evidence/Performance Indicator:** Approved Faculty Workload Policy, workload allocation sheets, Academic Council and Board of Governors minutes.

### **Recommendation 6:**

**Strengthen experiential learning through moot courts, internships, court visits, and legal practitioner engagement.**

**Implementation Plan:**

The Department will prepare an annual experiential learning plan by establishing collaborations with courts, law firms, legal aid organizations, and government institutions. Students will be provided opportunities to participate in moot court competitions, internships, court visits, legal awareness activities, guest lectures, and seminars conducted by practicing lawyers and judges.

**Responsibility:** HoD, Internship Coordinator, ORIC, QEC

**Timeline:** Throughout Academic Year 2026–27

**Evidence/Performance Indicator:** MoUs, internship reports, court visit reports, moot court records, seminar reports, attendance sheets, student feedback.

### **Recommendation 7: Maintain a comprehensive Program File with complete supporting evidence.**

**Implementation Plan:**

The Department will develop a standardized Program file checklist based on HEC PREE requirements. Both hard-copy and digital Program files will be maintained with updated evidence related to curriculum, assessments, surveys, committee meetings, faculty activities, and quality assurance documentation. Periodic internal audits will be conducted by QEC to ensure completeness.

**Responsibility:** Program Coordinator, Department Office, QEC

**Timeline:** Throughout Academic Year 2026–27

**Evidence/Performance Indicator:** Complete Program files, document checklist, internal audit reports, digital evidence repository.

### **Recommendation 8:**

## **Include faculty counselling hours in the official timetable and display them for students.**

### **Implementation Plan:**

The Department will allocate dedicated student counselling hours for all faculty members within the official teaching timetable. Counselling schedules will be displayed outside faculty offices, on departmental notice boards, and on the departmental website. Compliance will be monitored through departmental reviews and student feedback.

**Responsibility:** HoD, Faculty Members, Academic Office

**Timeline:** Beginning of Each Semester

**Evidence/Performance Indicator:** Official timetable with counselling hours, displayed schedules, monitoring reports, student satisfaction feedback.

### **Monitoring Summary:**

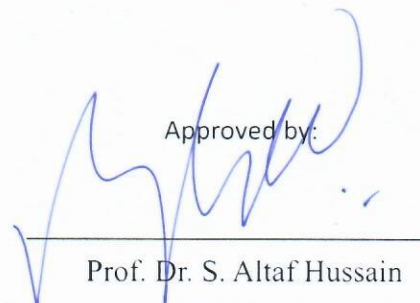
The Compliance Implementation Plan Committee will periodically review the implementation of all recommendations during Academic Year 2026–27 to ensure compliance with HEC requirements and Program Review recommendations. Progress will be monitored through documentary evidence, and corrective actions will be followed up where required. Effective implementation will strengthen Program quality, support continuous quality improvement, and provide verifiable evidence for the HEC Yearly Progress Report (YPR) 2026–27.

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